

**SPRING HARBOR NEIGHBORHOOD ASSOCIATION  
BOARD MEETING  
7:00 P.M. Tuesday, April 11, 2017  
Dale Heights Church**

**APPROVED MINUTES**

1. Introductions and roll call
  - a. Board members in attendance: Stan Fuka, Bill Fitzpatrick, Kim McBride, Janet Loewi, Aaron Crandall, Mary Beth Dunning, Liz Freitick [Notified absence: Jussi Snellman]
  - b. Others in attendance: Nancy & Stewart Ellison (Camelot Drive), Mark Collin, Matt Parnell, Jeremy Levin, Mark Clear
  
2. Approval of March minutes  
Approved with minor corrections.
  
3. Guest: Matt Parnell, 5200 Lake Mendota Dr.  
The owner of this property was back to present new building plans, as a result of the Zoning Commission recommending that the existing house is not worth saving. The house will be taken down, and a new house with the same footprint will be built. There will be a crawl space for mechanicals and a new foundation. City zoning is requiring that the house be moved off the current setback, so the new house will be built two feet closer to Lake Mendota Drive. The existing garage will be used. Bill brought up the issue of soil condition; Mr. Parnell said he will be working with an engineering firm to determine this. The placement of the deck will be relatively in the same place, and there will be new landscaping (no more trees will be removed). No major concerns were expressed by Board members. Bill asked that it put in the minutes that the Board has requested that the owner provide plans showing building dimensions.
  
4. Guest: Mark Collin, 5646 Lake Mendota Dr.  
Mr. Collins, the architect of this building project, presented preliminary drawings of the house that will replace the existing structure, which has foundation and water issues. The two-story new house will be built on the existing basement. There were questions about the design and construction, building height, landscaping, proximity to the public right-away (Laura Crest), drainage, and demolition. The owner will be submitting a variance application, which Mark said addresses how the design meets the building/design standards and the architect said will not require adjusting the setback from Laurel Crest. (Mark clarified that there is no intrusion into the public right away, but there is intrusion into the easement). The application will be reviewed by the Zoning Board of Appeals (ZBA) on Thursday. The ZBA meeting is not for public or alder input; if the

application is not approved, the plans will have to be changed. Mark said if the process passes the review the owner will then apply for a conditional use permit and that this will be the time to review the conditional use application and look at elements not related to the zoning variance. Will also be applying for a demolition permit, required when at least 50% of the surface walls facing a public street will be remove (as defined in section 28.211 of zoning codes). The architect will be coming back in May to present updated plans.

5. Supervisor/Alder report(s)

Mark reported that he received a request to approve a minor alteration to the approved work already being done on Klinke Cleaners to repair fire damage. The Rosen project at 5628 Lake Mendota Drive is reverting back to the original elevation and adding a window.

Jeremy said that the contract to operate 1615 E. Washington has been approved. A supportive housing project on Tree Lane aimed at single parents with kids has been approved. The county is creating an immigration assistance fund to address the increase in number of people requesting services.

6. Reminders:

- a. Board members were reminded to pay their neighborhood association dues.
- b. The spring neighborhood meeting will be on Wednesday, 4/26, at the Spring Harbor Middle School. Aaron reviewed the agenda, which will include guest speaker Joe Grande, from the Madison Water Utility, who will give an update on Well 14. There will also be the SHNA board election. The slate of candidates was reviewed: Vice president and Area 3 positions are still open. The Alder and supervisor will not be able to attend.

7. Other Business:

- a. Amending SHNA bylaws—Aaron would like to resume work on this project, and he and Bill will work on suggested revisions to present to the group for consideration at a future meeting. Changes will need to be approved by the general membership.
- b. Aaron reminded the group that Herman would like to start passing on his development committee work to other people.
- c. Aaron asked if there were any objections to the board meeting starting at 6:30. There was general agreement that this would work. Mary Beth will check to see if the church is open then.

Meeting adjourned at 8:15y

Date of next meeting – Tuesday, 5/9